



# Document checklist

## Minors 0-13 years old

### What we need to complete your application

**Thank you for your interest in NAB. Everyone who applies for a new personal or business account must complete the identification procedures for the purposes of Anti-Money Laundering and Counter Terrorism Financing laws. This checklist contains the information we need to establish you as a Customer. If required, we may collect some further information from you during this process.**

**If you're under the age of 14, you'll need to have a parent or guardian with you to open an account. We'll need to verify their identity too, unless they're an existing NAB Customer.**

Each signatory operating on your account needs to provide the identification documents below, unless they're an existing NAB Customer.

We may need to reverify the identity of your parent, guardian or signatory if they became a NAB Customer before December 2007. They'll need to bring along the documents listed in the standard identity check below.

**Share this document with your parent or guardian if you're unsure about these requirements.**

#### Information required:

- Your full name, date of birth and contact number
- Residential address and mailing address
- If you are a resident of any other country for tax purposes (this is required under Foreign Account Tax Compliance Act (FATCA) / Common Reporting Standard (CRS) regulations)
- Source of Wealth – how and from which countries you have generated your wealth
- Nature & Purpose – the intended purpose/s of your banking relationship with NAB
- Country(ies) of Citizenship

#### Standard identity check – one of the options below:

- One primary photographic identification document.
- One primary non-photographic identification document AND one secondary identification document.
- One special provision identification document.

#### Note:

1. If any of the identity documents are written in a language other than English, they must be provided with an English translation prepared by an accredited translator.
2. The individual ID documents must be original (if in person) or certified as a true copy by a NAB approved certifier e.g. Justice of the Peace, police officer or legal practitioner.

## Document types for minors 0–13 years old

One of the documents listed below:

### Section A – Primary photographic identification documents

- a) A current and valid Australian passport or one that expired within the last two years
- b) A current and valid Foreign passport
- c) A current and valid national identity card issued by a Foreign Government, the United Nations or an agency of the United Nations that also contains the signature of the person or the unique identifier number of the ID card

Or a combination of:

### Section B – Primary non-photographic identification documents

- a) Birth certificate
- b) Australian Citizenship certificate or Foreign Citizenship certificate

AND one of the following:

- c) Medicare card
- d) Financial benefits statement which must contain the applicant's name and residential address and issued within the last 12 months

## Document types for parents, guardians and signatories

### Section A – Primary photographic identification documents

- a) A current and valid Australian passport or one that's expired within the last two years
- b) A current and valid foreign passport
- c) A current and valid Australian driver's licence
- d) A current and valid foreign driver licence containing a photograph
- e) A valid Australian Proof of Age or Proof of Identity card (issued by an Australian state or territory)
- f) A current and valid national identity card issued by a Foreign Government, the United Nations or an agency of the United Nations that also contains the signature of the person or the unique identifier number of the ID card

### Section B – Primary non-photographic identification documents

- a) Australian or foreign birth certificate
- b) Australian citizenship certificate or foreign citizenship certificate
- c) A current and valid pension, health care, seniors health card issued by the Australian Government
- d) Financial benefits statement which must contain the applicant's name and residential address and issued within the last 12 months

### Section C – Secondary identification documents – must contain the name of the individual and their residential address, and be issued by local government or local provider only

- a) Utility bill issued within the last three months
- b) Rates notice issued within the last three months
- c) Australian Taxation Office notice issued within the last 12 months
- d) Current and valid Australian Medicare card
- e) Current and valid Australian Defence Force photo identification card
- f) Current and valid Australian firearms licence
- g) Financial Benefits Statement issued within the last 12 months

#### **Section D – Special provision identification documents**

- a) International travel document (excluding passport)
- b) Written reference - special purpose
- c) Indigenous community proof of ID card
- d) NAB customer ID